

Application to buy exclusive right of burial in a private grave



Belfast
City Council

Please use BLOCK LETTERS and black ink.

Applicant details:

Title:	Forename(s):	Surname:
Address:		
Postcode:		

For office use only:

FD:
Grant number:
Registration and page number:
Charge: £
Burial order number:
Resident or non-resident:
Grave type: A B C

Grave details:

Cemetery:		
Section:	Class:	Number:

I understand that this application is subject to approval by Belfast City Council and that, if approved:

- 1) A formal document will be issued to record approval,
- 2) The grave will be issued in the applicant's name,
- 3) The approval will be subject to the usual Belfast City Council cemetery regulations and the Burial Ground Regulations in force,
- 4) Belfast City Council cannot give any guarantee on the number of burials which the space can accommodate.

I confirm that I am applying to buy exclusive right of burial in the grave space detailed above and I understand the conditions listed above.

Applicant signature (or Applicant's representative):

Date:

Privacy notice 1: Where the lawful basis is legal obligation or public task

Belfast City Council is the Data Controller under the General Data Protection Regulation (GDPR) for the personal data it gathers for the purposes of providing a burial and cremation service. You are providing your personal data to the Council whose lawful basis for processing is for compliance with a legal obligation under the following legislations Burial Grounds Regulations (Northern Ireland) 1992 and Statutory Rules and Orders (N.I.) 1961, No 61 Cremation. Northern Ireland / for the performance of a task carried out in the public interest or in the exercise of official authority. The personal data may be shared internally within the Council with staff who are involved in providing this service and where necessary, between internal departments with the purpose of supporting an effective

delivery of service. Your personal data will not be shared or disclosed to any other organisation without your consent, unless the law permits or places an obligation on the BCC to do so. The personal data is held and stored by the Council in a safe and secure manner and in compliance with Data Protection legislation and in line with the Council's Records Retention and Disposal Schedule. If you have any queries regarding the processing of your personal data, please contact Bereavement Services at Cecil Ward Building, 4-10 Linenhall Street, Belfast BT2 8PB, telephone number 028 9027 0296 or send an email to cemeteries@belfastcity.gov.uk. If you wish to contact the Council's Data Protection Officer, please write to Belfast City Council, City Hall Belfast, BT1 5GS or send an email to records@belfastcity.gov.uk