

## Access our procurement opportunities on the eSourcing NI portal

To access the documentation and submit a response, follow these steps:

1. Go to [www.e-sourcingni.bravosolution.co.uk](http://www.e-sourcingni.bravosolution.co.uk)
  - If you haven't registered on the eSourcing NI portal before, click the 'Register' button and complete your registration information.
2. Log in with your username and password.
  - To express your interest in an opportunity:
    - click on 'ITTs open to all suppliers' or 'PQQs open to all suppliers' in the left hand table of links (with a blue background)
    - click on 'Search/filter'
    - from the 'Search' dropdown menu, select 'Buyer organisation'
    - from the 'Search criteria' dropdown menu select 'Contains'
    - enter 'Belfast' into the 'Contains' field
    - click 'Search'
    - select the item that you are interested in
    - if you want to proceed, click 'Express interest' and then 'OK' or 'Decide later' to go back
3. Follow the instructions to create and submit your response.

If you are having difficulties registering on the eSourcing NI portal or accessing the documents, please call Bravo Solution's supplier help desk on 0800 368 4850 (or +442033496601 from outside the UK) or email [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk)